

**MEETING 4 MINUTES
COMMISSION ON LOW INCOME ENERGY & WATER ASSISTANCE
NOVEMBER 21, 2022
2:30 PM- 3:10 PM**

Commission Members in Attendance:

- Luke Ilderton, Energy Outreach Colorado
- Michelle Butler, Colorado Energy Office
- Theresa Kullen, Department of Human Services
- Laura Getts, San Isabel Electric Association
- Regina Bosma, Arapahoe County Weatherization Division
- Andrew Hawkins, Xcel Energy

Not Present:

- Elizabeth Gillitzer-Gallardo, Aurora Water Department

CEO Staff Members:

- Stephanie Insinna-Sahando
- Barbara (Babi) Pazos
- Erin Edwards

Attorney General's Office Representatives:

- Cynthia Vitale, Assistant Attorney General

Quorum Met: Yes

Action items

- Motion to approve minutes from Meeting 3 (11/14/22).
- Motion to vote on updated funds allocated for the current utility assistance education RFP - the exact amount is **\$373,023.87** (The figure discussed in the previous meeting was \$370,500.00).
- Motion regarding how to allocate the 8% of the budget remaining this fiscal year.
- Next meeting: February 27th, 2023.

Approval of 11/14 Meeting Minutes

- Theresa Kullen: Motion to approve minutes from Meeting 3 (11/14/22).
- Michelle Butler: Second.
- No objections.

Administrative Procedure

- Luke Ilderton will send out a presentation for the next meeting to make sharing information easier.

Vote on updated amount of funds allocated for utility assistance education RFP

- Babi Pazos gave an updated number of \$373,023.87 for utility assistance education RFP.
- Luke Ilderton: Quarter 4 rates are exact now. The number changed from Meeting 2 (8/29/22).
- Luke Ilderton: Motion to approve \$373,023.87 for the utility assistance education RFP.
- Theresa Kullen: Second.
- No objections.

Discussion and vote on allocation of remaining 8% of funds for this fiscal year

- EOC is requesting 5% and CEO is requesting 3%.
- Michelle Butler: If 3% is allocated for workforce development, it should be considered for all years of HB1105 funding as agencies build their workforce.
 - Luke Ilderton: I agree, it would not make sense to provide this funding and then take it away if it is used for salaries.
- Motion: allocate 8% of remaining funds to be split: EOC to receive 5% (\$932,559.67) for bill payment assistance, and CEO to receive 3% (\$559,535.81) for workforce development.
 - Theresa Kullen: Motion to approve this motion.
 - Luke Ilderton: Second.
 - Vote
 - In favor:
 - Luke Ilderton- aye
 - Andrew Hawkins- aye
 - Michelle Butler- aye
 - Theresa Kullen- aye
 - Regina Bosma- aye
 - Laura Getts- aye
 - Opposed: none
 - Abstentions: none
 - Absent: Elizabeth Gillitzer-Gallardo

Scheduling future meetings and topics

- Setting up quarterly meetings starting in February of 2023 to be held on Mondays at 10:30 am.

Meeting Adjourned

- Michelle: Motion to adjourn.
- Luke: Second.
- No objections.